

Major & Minor Final Plat Application

Application is hereby made for a Final Plat for _____
(Subdivision Name)

Preliminary Plat Approval Date: _____ Number of Lots: _____

Parcel Number: _____ Lake Name & Lake No. _____

Have all Conditions of the Preliminary Plat approval been met as ordered by the Planning Commission or the County Board of Commissioners? Yes No NA

Received within 18 months from the date of preliminary plat approval? Yes No

Does the final plat include any modifications from the approved preliminary plat? Yes No

(If yes, please describe the modifications on a separate sheet of paper and attach it to this application)

Name of Property Owner: _____

Address: _____

City, State & Zip: _____

Phone No. _____ Email: _____

Name of Applicant: _____

Address: _____

City, State & Zip: _____

Phone No. _____ Email: _____

Signature: _____ Date: _____

Land & Resource Management Official

Date

Application Fee: \$56.00 (made payable to Otter Tail County Recorder)

Receipt No. _____



FINAL PLAT CHECKLIST

Subdivision Name: _____

COPIES SUBMITTED	
	1 Transparency
	6 Printed Copies
	Developer's Agreement (if required)

CONDITIONS	
	Planning Commission Conditions Met
	County Board Conditions Met

ROAD CONSTRUCTION	
	Road Approved by County Engineer
	Road Inspection Not Required

GIS REVIEW	
	Date Submitted to GIS
	Approved Date Approved:

PLAT CHARACTERISTICS	
	22" X 34" (edge to edge)
	Border Line
	½" top, bottom, and right side
	2" left side
	Each page progressively numbered
	North Arrow
	Scale ≤ 1"=200'
	Consecutively numbered lots and blocks
	Dashed survey line between lot lines
	Dotted name and boundary lines of adjoining plats
	Width of all thoroughfares
	OHWL Elevation
	Bluff(s) identified
	Wetland(s) identified

MONUMENTS	
	Each angle
	Each curve point
	Each block corner
	Intermediate points on block and lot lines indicating a change of direction
	Distance between monuments in hundredths of a foot
	Bearing on all straight lines
	Central angle, radii and arc lines for all curves

SIGNATURES	
	Licensed Surveyor
	<ul style="list-style-type: none"> Plat represents survey made by licensed surveyor All monuments and markers shown have been set All dimensional and geodesic details are correct Data required in Mn Statute 505 included Plat meets Subdivision Ordinance and 505
	Property Owner
	<ul style="list-style-type: none"> Full legal description of parcel being subdivided Adoption of Plat Mortgage Statement Dedication of utility easements and public road
	Developer's Attorney
	Township Board
	County Engineer

To County Board:

- \$56 Recording Fee
- Transparency
- 2 Plat Maps

Filed in Land & Resource

- 4 Plat Maps